

Settling in Nursery policy

Statement of intent

The setting wants children to feel safe, stimulated and happy in the nursery and to feel secure and comfortable with staff. We also want parents to have confidence in both their children's well being and their role as active partners with the nursery.

Aim

We aim to make the nursery a welcome place where children settle quickly and easily because consideration has been given to the individual needs and circumstances of children and their families.

Methods

- Before a child starts to attend the nursery, we use a variety of ways to provide his/her parents with information. These include written information (including our prospectus and policies), displays about nursery activities, information days and evenings and individual meetings with parents.
- Before a child is enrolled, we provide opportunities for the child and his/her parents to visit the nursery and spend time in the allocated room with the other children and staff members.
- We offer a home visit by the person who will be the child's key person, to ensure all relevant information about the child can be made known.
- When a child starts to attend, we work with his/her parents to decide on the best way to help the child to settle into the nursery.
- We allocate a key person to each child and his/her family, before she/he starts to attend; the key person welcomes and looks after the child and his/her parents at the child's first session.
- We actively seek to provide activities/resources that particularly interest the child to help ease the transition into nursery.
- We liaise with the parents/carers on a daily basis.

This policy was adopted at a meeting between John Chilton and Caroline Paternotte-

Chilton held on: September 30th 2017

To be reviewed in the next 12 months.